

**BIO812, BIO813, BIO814, BIO815, BIO816, BIO817, BIO818 – ANNUAL PROGRESS REPORT****RESEARCH PROGRESS REPORTS OF DOCTORAL STUDENTS  
(Thesis Advisory Committees)****Departmental Regulations**

Postdoctoral students of a PhD level at the Department of Biological Studies will be under the superintendence of an Advisor Committee during their studies.

**Advisory Committee Constitution**

The superintendence of doctoral students demands the constitution of an advisory committee by three academics (the responsibility lies with the student's Research Advisor) that will evaluate the progress of the student's work. One member of the Advisory Committee can be an academic of any university and/or a researcher of a recognized research institute.

The Advisory Committee is the same with the Examining Committee of the Research Proposal (exceptions can be made for current students, during the transitional stage of this regulation's implementation, and/or for any serious reason explained by the Research Advisor).

The Departmental Council is duly informed on the constitution of the Advisory Committee (the Research Advisor serves as the Head of the Committee).

**Progress reports**

Prerequisite: BIO 811 Research Proposal

Each student must present a progress report at a yearly basis. The postgraduate students should register in the code BIO812, BIO813, BIO814, BIO815, BIO816, BIO817, BIO818 – Annual Progress Report at the specific semester when he/she plans to present it.

Reports include a written summary (up to 2 pages) and an oral presentation (15-20 minutes) in front of the Advisory Committee. Attendance at presentations can be via teleconference. The progress report must be written and presented in English.

This regulation is valid for all doctoral students that have not yet entered the 'research stage' at the date of this Departmental Council decision (22 Jan, 2014), plus all doctoral students that are going to present their research proposal.

After the oral presentation the Advisory Committee must submit the evaluation document of each student to the Department's Secretariat. Also the text of the Annual Progress Report must be submitted by each student in electronic form, as pdf file, to the Department's Secretariat.

**Grades of Annual Progress Report**

The Annual Progress Report can be graded either as Success or Failure.

The current internal regulations of the Department have been approved at the 83<sup>rd</sup> meeting of the Departmental Council (22/01/2014) and 104<sup>th</sup> meeting of the Departmental Council (15/6/2016).