Checklist for Group Facilitation Skills

1. I discuss the learning outcomes/objectives and the agenda / tasks to be completed at the beginning of a tutorial.
   
   Not usually  Sometimes  Always

2. I am happy with the balance of input between myself and the students in group sessions.
   
   Not usually  Sometimes  Always

3. I value students' contributions in a tutorial.
   
   Not usually  Sometimes  Always

4. I am happy with my ability to guide the group and keep it on task.
   
   Not usually  Sometimes  Always

5. I help students who are finding it difficult to contribute to the group.
   
   Not usually  Sometimes  Always

6. I develop strategies for coping with difficult / uncooperative group members.
   
   Not usually  Sometimes  Always

7. I ask open-ended questions and to listen to a variety of responses.
   
   Not usually  Sometimes  Always

8. I establish a "safe environment" in the group where students feel comfortable to contribute.
   
   Not usually  Sometimes  Always

9. I use methods for breaking down the larger group into sub-groups (e.g.buzz groups).
   
   Not usually  Sometimes  Always

10. I provide opportunities for student feedback.
    
    Not usually  Sometimes  Always