

ERASMUS APPLICATION - PROCEDURES AND DEADLINES

FALL & SPRING SEMESTER 2011-2012, WHOLE ACADEMIC YEAR 2011-2012



OFFICIAL NOMINATION

All incoming students wishing to come to the University of Cyprus as Erasmus exchange students must be OFFICIALLY NOMINATED by their home universities. A valid Erasmus Bilateral Agreement must exist between their home institution and department and relative department at the University of Cyprus.

OFFICIAL NOMINATION PROCEDURE

The nomination e-mail must be sent to Ms Emma Zeniou at zeniou.emma@ucy.ac.cy and must contain the following information:

NAME AND SURNAME OF STUDENT
DATE OF BIRTH
DURATION OF STAY (FALL SEMESTER, SPRING SEMESTER, WHOLE ACADEMIC YEAR)
E-MAIL ADDRESS
MAIN DOMAIN OF STUDY
BILATERAL AGREEMENT WITH WHICH STUDENT IS EXCHANGED
SUBJECT AREA OF THE AGREEMENT



APPLICATION PROCEDURES AND DEADLINES

The deadline for receiving the Erasmus Application documents for students wishing to come to the University of Cyprus for the **FALL** semester and whole academic year 2011-2012 is strictly the **15th June 2011** and for the **SPRING** semester 2011-2012 is strictly the **15th November 2011**.

Students must complete an Erasmus **Student Application Form** and an Erasmus **Learning Agreement** and send them duly signed and stamped by their home universities both by fax and normal post to the Life Long Learning International Programmes Office of the Research and International Relations Service before the above deadline at the following address:

*University of Cyprus
Research and International Relations Service,
Life Long Learning International Programs Office
International Relations Section
P .O. Box 20537, 1678
Nicosia CYPRUS
Ms Emma Zeniou
Fax no. +35722894471*

Students must also include their Official Transcript of Records (grades).
Postgraduate students must also provide a copy of their Bachelor degree at the time of application.

All students must also provide a document certifying good knowledge of the English Language such as IELTS or other.

Once the complete application package is received, all documents are sent to the relevant departments for approval and signature. When the documents are approved and signed, acceptance letters are issued. Students receive them by e-mail and their home universities receive their application documents back signed.

Only after receiving the acceptance letter, the students may proceed to arrange their travel arrangements to Cyprus.



ACCOMMODATION PROCEDURES AND DEADLINES

The application period for the Fall Semester 2011-2012 begins on the **1st of April 2011**.

The deadline for receiving Accommodation Application forms from Erasmus incoming exchange students wishing to come to the University of Cyprus for the FALL semester and whole academic year 2011-2012 is strictly the **15th June 2011** and for the SPRING semester 2011-2012 is strictly the **15th November 2011**. Erasmus and other foreign students, attending classes at the University of Cyprus, may apply for accommodation to the Housing Office of the University of Cyprus at housing@ucy.ac.cy .

Please contact the Housing Office (housing@ucy.ac.cy) **in April 2011**, in order to receive the updated information on the accommodation and application procedures as well as the application form in regards to your request for accommodation.

Students are accommodated in single study bedrooms in student apartments nearby the main campus and the new campus.

Unfortunately there is no Internet access in the Student Apartments but the Housing office provides you information of some local internet providers and you can make your own arrangements. Students who are planning to attend the Erasmus Intensive Language Course (EILC) If this will be organized at the University of Cyprus and or/ Greek Course during August 2011 should promptly inform the Housing office accordingly and apply for the Holiday Accommodation.

Applying for accommodation for the Winter Semester covers only the rental period between the 1st September to the 31st December 2011.

Applying for accommodation for the Spring Semester covers only the rental period between 1st January to 31st May 2012.