Access to BannerWeb requires that you have a University of Cyprus User Account.

**Newly-Admitted Students**

Newly-admitted students must create their own User Account through the Student Account Creation Service. This User Account provides access not only to BannerWeb and WebMail, but also to other University electronic systems.

In order to create a User Account, newly-admitted students must enter the following information:

- Identity Card number
- The University Department that the student was accepted to (choose from a Drop-down List)
- Name (First, Surname & Middle Initial—entered in English, exactly as written on the Student’s Admission Form)

**Other Students**

A University student who has **NEVER** before created a User Account may also open a User Account through the Student Account Creation Service.

**New Academic Personnel**

New Academic Personnel may open a User Account by initially downloading the form **Evrutto 23A**. This completed form must be subsequently submitted to Information Systems Services. Shortly thereafter, the Information Systems Services will send the Personnel member a letter informing him/her that the User Account/Password has been created.
Afterwards, the Personnel member must download the Form Application for Academic Registration to Banner. This completed form must be sent to the Academic and Student Welfare Services.

**Forgotten Username or Password?**

University Students and Academic Personnel who have forgotten their Username or Password may find their Username or create a new Password on the webpage Identity and Access Management.

**Access to WebMail BUT CANNOT access to BannerWeb?**

Students and Academic Staff who are able to access WebMail but cannot access BannerWeb through the link Enter Secure Area, please call the Academic Affairs and Student Welfare Services at Tel # 22 89 4021.

**Further Information:**

For further information regarding the process of obtaining a new Username/Password –or– resetting an existing WebMail account Password, call the Help Desk at Tel # 22 89 4444 or send an email to helpdesk@ucy.ac.cy.