

LLB Thesis Regulations

1. The LLB thesis is optional and is credited with 12 ECTS (i.e. two elective courses).
2. The LLB thesis has a duration of two semesters and is available only during the 4th year in the 7th and 8th semesters of studies.
3. The number of students per faculty member may not exceed 5 per year.
4. A prerequisite for writing an LLB thesis is that the student's GPA up to the sixth semester is at least 7.5/10. The Board of the Department may decide to increase or decrease the required average for a particular academic year. The Committee of Studies and Student Affairs may decide to allow a student with a lower average, but not less than 7.0, to write an LLB thesis upon a reasoned recommendation from the proposed supervisor.
5. Interested students must communicate with faculty members and submit a proposal for an LLB thesis, preferably by the end of June each year. The proposal may include an abstract of 200-400 words and an indicative bibliography. The further process of supervision is left to each supervisor. Each student must have, at her/his own initiative, at least two and not more than four recorded meetings with the supervisor each semester. At the end of each meeting, the student must send by e-mail to the supervisor within two days short minutes of the meeting with the topics discussed. The supervisor will approve the minutes after making the changes he/she deems necessary.
6. Visiting academic staff, adjunct lecturers, as well as faculty members on sabbatical leave cannot supervise an LLB thesis. They may, however, be members of an LLB thesis examination committee (no more than one in each committee).
7. At the beginning of each academic year, the Board of the Department may appoint a faculty member as coordinator of the LLB theses. Otherwise, the coordinator is the Chairperson of the Department. The coordinator is responsible for practical issues, such as the composition of the examination committee and the schedule for the oral presentations and examination of the LLB theses.
8. The LLB thesis word limit is set at 13,000 words. The word limit does not include footnotes, table of contents, bibliography or any annexes. If the thesis exceeds the word limit for up to 1,300 words, the grade is automatically reduced by 0.5 points. If the word limit is exceeded from 1,301 to 2,600 words, an automatic 1.0-point reduction is imposed. If the word limit is exceeded by more than 2,600 words, the LLB thesis is graded with 0.
9. The date of submission is **May 10** at 23:59 pm each year, unless the Committee of Studies and Student Affairs decides otherwise for a particular year. The decision is communicated

to the students in a timely manner. Extensions are governed by the existing rules applicable to other assessed essays. In the case of delayed submissions of up to 2 hours, an automatic 0.5 point reduction is imposed. In the case of a delay of 2 hours up to 24 hours, automatic 1.0 point reduction is imposed. In the event of a delay of more than 24 hours and up to 3 days, an automatic 1.0 point reduction per day of delay is imposed. In the event of a delay of more than 3 days, the LLB thesis is marked with 0.

10. The LLB thesis is submitted by the same e-mail to the Supervisor, the department secretariat and the members of the examination committee. They are also submitted in hard copy to the letter boxes of the members of examination committee on the next working day and until 14:00.
11. The students make a 10-15' oral presentation of their thesis and undergo a 30-40' oral examination before a committee of two or three members, comprised of the supervisor and at least one other faculty member of the Department, depending on the subject of the thesis. The questions posed to the students should be relevant with the topic of the thesis. However, there may be questions on key aspects of the broader field of the thesis.
12. At the end of the first semester, and before the commencement of the second semester, the supervisor submits a brief written assessment of the student's progress to the coordinator in relation to the thesis, which is also communicated to the student. This progress is evaluated either as I = satisfactory or K = unsatisfactory.
13. The LLB thesis should be written in the Greek language. Exceptionally, the Committee of Studies and Student Affairs may accept a student's request for writing the thesis and for undertaking the oral presentation and examination in the English language, with the consent of the supervisor.
14. The oral presentation and the oral examination accounts to 30% of the grade. 70% of the grade corresponds to the written text. The grade for the written text is given by the examination committee before the commencement of the oral procedure and is communicated to the coordinator or, if no coordinator is appointed, to the Chairperson of the Department.