



Certified Public Accountants

Qualityserve is seeking to recruit a Junior/ Trainee accountant to join the firm's accounting team.

JOB RESPONSIBILITIES

- Book-keeping for local and international clients
- Preparation and submission of VAT and VIES reporting
- Recording of sales and purchases and performing reconciliation of debtors and creditors

REQUIREMENTS

- Will start or have recently started ACCA/ACA qualification courses
- University degree in a relevant field e.g. Accounting, Finance, Economics or LCCI diploma
- Fluent in written and spoken Greek and English
- Outstanding communication and organizational skills
- Able to work under pressure and meet deadlines
- Pleasant personality

REMUNERATION

An attractive remuneration package will be offered to the successful candidate. ACCA study package is also available.

Please e-mail your CV to info@qualityserve.com.cy quoting "Accounting recruiting". All applications will be treated in strict confidence.

t. + 357 22026758
f. + 357 22666681
e. info@qualityserve.com.cy

www.qualityserve.com.cy

232 Strovolos Avenue
1st floor - 2048 Strovolos
Nicosia - Cyprus



Certified Public Accountants

Qualityserve is seeking to recruit a Junior/ Trainee auditor to join the firm's audit team.

JOB RESPONSIBILITIES

- Carrying out simple to medium level audit engagements in accordance with International Standards on Auditing
- Assistance in the evaluation of audit risks and formulation of responses for more complex audit engagements
- Ensuring work is prepared in accordance with the Firm's methodology and standards
- Preparation of Statutory Financial Statements
- Preparation of tax computations and tax return while progressing

REQUIREMENTS

- Will start or have recently started ACCA/ACA qualification courses
- University degree in a relevant field e.g. Accounting, Finance, Economics
- Fluent in written and spoken Greek and English
- Outstanding communication and organizational skills
- Attention to detail and results oriented
- Diligent, methodical, devoted and able to work under pressure and meet deadlines
- A team player with pleasant personality

REMUNERATION

An attractive remuneration package will be offered to the successful candidate. ACCA Study package is also available.

Please e-mail your CV to info@qualityserve.com.cy quoting "Audit recruiting". All applications will be treated in strict confidence.

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