

Η αξιοποίηση του Zoom: Τετάρτη-21/9/2022-(15:00-18:00) - online

Στόχοι κατάρτισης	Ενότητα 1 : Τι είναι το ZOOM., Γενικά χαρακτηριστικά Ενότητα 2 : Zoom meetings Ενότητα 3 : Security and troubleshooting	
Διάρκεια (λεπτά)	Δραστηριότητα κατάρτισης (περιλαμβάνει διαλείμματα)	
120	<u>Session 1:</u> Quick start Setting Up A Zoom Account Signing Up for Zoom Getting Around Zoom Types of Zoom Accounts Basic (Free or Free with Credit Card) Pro Business / Enterprise Business Plan Enterprise Plan Education Upgrading Your Zoom Account	<u>Session 2:</u> Hosting Meetings How to Host a Meeting Setting up Recurring Meetings How to Invite People in a Meeting Sending Invitations by Contacts Joining a Zoom Meeting Joining a meeting from the App Joining a meeting through an email link Joining a meeting through the Zoom Website Joining a Meeting via Telephone
25	<u>Session 3:</u> Managing Zoom Meetings Sharing Your Screen Sharing iphone/ipad screen Managing Participants in a Webinar Creating a Poll Launching a Poll Raising Hands in a Meeting Managing Raised Hands as a Host or Panellist Chatting in a Meeting Recording Zoom Meetings Using Virtual Backgrounds Enabling Virtual Background for Your Account Enabling Virtual Background as a User Setting up the Virtual Background for Use Enabling Virtual Background during Meeting Using Whiteboard Using break out rooms Using apps Allow remote interaction Leaving a Zoom Room	
20	<u>Session 4:</u> Security and Troubleshooting Zoom Security Tips and How to Prevent Bombing Five Common Zoom Problems and How to Fix Them Webcam or audio not working Echoes during a call Problems sharing a screen Problems receiving email messages from Zoom Missing Features	
10	Ερωτήσεις (απαντήσεις)	
5	Αξιολόγηση σεμιναρίου – 5 λεπτά στο τέλος	
180		