

Course Title	Research Skills in the Humanities				
Course Code	ENG 102				
Course Type	Compulsory				
Level	Undergraduate				
Year / Semester	1 st year / 1 st semester				
Teacher's Name	Evi Haggipavlu				
ECTS	5	Lectures / week	2	Laboratories / week	N/A
Course Purpose and Objectives	The course aims to offer students of the Department more systematic guidance in writing academic papers. It aims to function as a preparatory course in order to enhance the research skills needed for papers and presentations in Literature, Linguistics and Translation. To that end, the course comprises four main areas (a) acquainting students with the University library and electronic catalogues, (b) working with the Internet, (c) introducing MS-Word and Power Point, and (d) dealing with problems of correct citation of bibliography.				
Learning Outcomes	<ul style="list-style-type: none"> • Gain a firm understanding in what the research process entails and acquire the necessary skills so as to deal with particular problems at all its levels. • Obtain proficiency in: the use of MS-Word and Power Point; the use of Library and Electronic Catalogues for research purposes; the use of the Internet for research purposes and acquire the skills necessary for evaluating internet sources. • Obtain proficiency in the use of the MLA as well as the APA documentation styles and acquire the skills necessary for dealing with problems of correct citation of bibliography. • Acquire the skills necessary for working with sources and avoiding plagiarism. • Produce a final group presentation using the various research skills learned critically and creatively. • Keep a Researcher's Journal throughout the semester with entries that combine a variety of skills learned that can be used for future projects. 				
Prerequisites	N/A	Required	N/A		
Course Content	<ul style="list-style-type: none"> • Understanding Research: Thinking, Researching and Writing as Parts of the Same Process. • Working with the Library and online Databases: Searching through Library Catalogues and Online Databases for Books • Working with the Library and online Databases: Searching through Library Catalogues and Online Databases for Journal Articles • Working with the Internet: Searching the Internet and Evaluating Sources; Using the Credibility, Accuracy, Reasonableness, Support Checklist (CARS). • Copyright and Intellectual Property: Working with Sources and Avoiding Plagiarism; Academic Ethics. 				

	<ul style="list-style-type: none"> • Introducing MS-Word and Power Point • Citation Methods: MLA Documentation Style • Citation Methods: APA Documentation Style • Working on Research Project: Following a Research Plan and Preparing a Research Proposal • Presentations
Teaching Methodology	<p>The course enables students to work on class assignments under their instructor's supervision and guidance. In the first part of the semester, the focus will be on learning the necessary skills for conducting effective research. Lectures, class discussions as well as in-class or take-home short assignments, will focus on different aspects of the research process and address the specific problems students may encounter in its various phases. In the second part of the semester students will have the opportunity to apply, both critically and creatively, the various research skills they have learned in order to prepare a group presentation. Focus will be placed on preparing and following a research plan, conducting research effectively and ethically, preparing a research proposal, and presenting in front of an audience of their peers.</p>
Bibliography	<p>Eco, Umberto. <i>How to Write a Thesis</i>. The MIT Press, 2015</p> <p>Maimon, Elaine P., Peritz, Janice H. and Blake Yancey, Kathleen. <i>A Writer's Resource: A Handbook for Writing and Research</i>. 5th ed., McGraw-Hill, 2016.</p>
Assessment	Class assignments, Researcher's Journal, Group Presentation, Final examination
Language	English