

Please note that the English translation of the present code of conduct is for information purposes only and is not intended to have any legal effects. In the event that a dispute should arise about the interpretation of the provisions contained herein and the provisions contained in the original Greek document, the latter shall prevail.

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**1. Code of Conduct for the Establishment of Special Committees for the Professional Advancement and Election of Academic Staff**

1. Statement of Principles:

The establishment of Special Committees for the election or promotion of members of the Academic Staff shall aim at ensuring the exercise of impartial academic judgment by their members. All Internal and External members of such Committees shall exercise their judgment exclusively on academic grounds, with impartiality and integrity. To this end, it is of paramount importance that any Conflict of Interest on the part of any member be avoided.

A Conflict of Interest shall arise in cases involving family relationships, as defined by the Law. A Conflict of Interest may also arise when interpersonal, professional, or scientific relationships are of such a nature as to undermine the sound judgment of a member.

The Senate shall take into consideration any matter that may relate to a potential Conflict of Interest in each case under review and shall decide at its discretion. All relevant information shall be recorded in the appropriate Forms. Upon consideration of such forms, the Senate shall exercise its judgment to establish the Special Committees in accordance with the Statement of Principles.

2. Procedure and Control:

The Chairpersons of the Departments shall duly complete the Form for the Establishment of a Special Committee for Election or the Form for the Establishment of a Special Committee for Professional Advancement, which shall be submitted to the Senate. Upon the establishment of each Special Committee, its Chairperson shall ensure that the Conflict of Interest Declaration Form is duly completed by each member. The signed Forms shall be attached to the Report of the Special Committee.

**The Code of Conduct was approved at Meeting No. 28/2013 of the Senate, dated 6.11.20213, and at Meeting No. 232 of the Council, dated 24.02.2014.**

**CONFLICT OF INTEREST DECLARATION FORM –  
MEMBER OF THE SPECIAL COMMITTEE FOR PROFESSIONAL ADVANCEMENT**

DEPARTMENT: .....

CANDIDATE FOR PROFESSIONAL ADVANCEMENT: .....

FULL NAME/INSTITUTION: .....

1. I hereby declare the following relationships with the candidate:

Family relationship	
Close personal relationship	
Scientific relationship (such as, for example, research collaboration, supervision of the candidate's doctoral dissertation - (PhD) or participation in the three-member examination committee, joint scientific publications, joint research programmes, etc.)	
Professional relationship (such as, for example, colleagues at another university or institution, joint entrepreneurial activity, co-organisation of conferences, etc.)	
Serious personal conflict	
Submission of a letter of recommendation	
Other (please specify)	

2. Based on the above, I consider that my participation in the Special Committee constitutes/does not constitute a Conflict of Interest.

SIGNATURE: .....

DATE: .....

**CONFLICT OF INTEREST DECLARATION FORM –  
MEMBER OF THE SPECIAL COMMITTEE FOR ELECTION**

DEPARTMENT: .....

POSITION/SPECIALISATION(S): .....

FULL NAME/INSTITUTION: .....

1. I hereby declare the following relationships with the candidate:

Family relationship	
Close personal relationship	
Scientific relationship (such as, for example, research collaboration, supervision of the candidate's doctoral dissertation (PhD) or participation in the three-member examination committee, joint scientific publications, joint research programmes, etc.)	
Professional relationship (such as, for example, colleagues at another university or institution, joint entrepreneurial activity, co-organisation of conferences, etc.)	
Serious personal conflict	
Submission of a letter of recommendation	
Other (please specify)	

2. Based on the above, I consider that my participation in the Special Committee constitutes/does not constitute a Conflict of Interest.

SIGNATURE: .....

DATE: .....

**FORM FOR THE ESTABLISHMENT OF A SPECIAL COMMITTEE FOR PROFESSIONAL ADVANCEMENT\***

DEPARTMENT: .....

CANDIDATE FOR PROFESSIONAL ADVANCEMENT: .....

SPECIALISATION(S): .....

**1. External Members**

			Relationship with the candidate:				Relationship with the Department:			Relationship with other members of the Department:	
FULL NAME	INSTITUTION	SPECIALISATION(S)**	<u>Professional Relationship:</u>	<u>Joint Research Programmes:</u> (how many and when)	<u>Joint Publications:</u> (how many and when)	<u>Supervision of PhD/ Participation in the three-member examination committee:</u>	<u>Visiting Academic:</u> (if v, when?)	<u>Member of another Special Committee:</u> (if v, when?)	<u>Other:</u> (Specify)	<u>Scientific or Professional:</u> (Specify)	<u>Other:</u> (Specify)
1.											
2.											
3.											
4.											
5.											
6.											

\*The ranking of the Members proposed by the Department is indicative; the Senate is not bound to follow this indicative ranking.

\*\*The Specialisations of External Members must be relevant to the Specialisation(s) of the candidate.

**2. Internal Members**

			<b>Relationship with the candidate:</b>		
	FULL NAME	SPECIALISATION(S)	<u>Joint Research Programmes:</u> (how many and when)	<u>Joint Publications:</u> (how many and when)	<u>Supervision of PhD/ Participation in the three-member examination committee:</u>
1.					
2.					
3.					
4.					
5.					
6.					

Signature of the Chairperson of the Department: .....

Date: .....

\*The ranking of the Members proposed by the Department is indicative; the Senate is not bound to follow this indicative ranking.

\*\*The Specialisations of External Members must be relevant to the Specialisation(s) of the candidate.

**FORM FOR THE ESTABLISHMENT OF A SPECIAL COMMITTEE FOR ELECTION\***

DEPARTMENT: .....

POSITION/SPECIALISATION(S)\*\*: .....

EXTERNAL MEMBERS:			Relationship with the Department: (Fill in with v or X)			Relationship with Members of the Department	
FULL NAME	INSTITUTION	SPECIALISATION(S)**	<u>Visiting Academic:</u> (If v, when?)	<u>Member of another Special Committee:</u> (If v, when?)	<u>Other:</u> (Specify)	<u>Scientific or Professional:</u> (Specify)	<u>Other:</u> (Specify)
1.							
2.							
3.							
4.							
5.							
6.							

\*The ranking of the Members proposed by the Department is indicative; the Senate is not bound to follow this indicative ranking.

\*\*The Specialisations of External Members must be relevant to the Specialisation(s) of the candidate.

INTERNAL MEMBERS:	
FULL NAME	SPECIALISATION(S)
1.	
2.	
3.	
4.	
5.	
6.	

Signature of the Chairperson of the Department: .....

Date: .....

\*The ranking of the Members proposed by the Department is indicative; the Senate is not bound to follow this indicative ranking.

\*\*The Specialisations of External Members must be relevant to the Specialisation(s) of the candidate.

