

Please note that the English translation of the present rules is for information purposes only and is not intended to have any legal effects. In the event that a dispute should arise about the interpretation of the rules contained herein and the rules contained in the original Greek document, the latter shall prevail.

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#### **2.1.5.2 Rules for the Duties and Responsibilities of the Dean of the Graduate School 2011**

Under Regulation 6 of the University of Cyprus (Operation of the Graduate School) Regulations 2011

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1. The Dean and Associate Dean of the Graduate School of the University of Cyprus shall be elected from among the Professors and Associate Professors by the members of the Boards of the existing Faculties of the University.
2. The term of office of the Dean and Associate Dean of the Graduate School shall be three years, with the possibility of one re-election.
3. The office of the Dean and Deputy Dean of the Graduate School shall be incompatible with the office of the Rector, the Vice-Rector, the Dean and Deputy Dean of another Faculty, and the Chairperson and Vice-Chairperson of the Department.
4. The primary responsibilities of the Dean of the Graduate School shall be:
  - (a) the proper functioning and organisation of the Graduate School;
  - (b) the preparation of the budget of the Graduate School;
  - (c) the submission of recommendations for appointment to the Graduate School;
  - (d) the development and promotion of the postgraduate programmes of study of the University of Cyprus;
  - (e) the achievement of the objectives of the Graduate School regarding the number and level of postgraduate students;
  - (f) to convene meetings of the Board of the Graduate School and to chair the meetings of the Board he/she attends;
  - (f) the establishment or amendment of the Rules for the Admission of Postgraduate Students, and the Rules for Postgraduate Studies and the Evaluation of Postgraduate Students;
  - (g) the establishment of Rules for the management of the income from the tuition fees for postgraduate studies;
  - (h) the establishment of Rules regarding the Employment of Postgraduate Students at the University of Cyprus;
  - (i) the submission of recommendations for the allocation of Article 105 - Employment of Postgraduate Students in the Departments;
  - (j) the promotion of measures to ensure the quality and efficient operation of postgraduate programmes of study, including the processing of data relating to postgraduate studies;

(k) the enhancement of the participation of the University of Cyprus in international programmes of study;

(l) the development of cooperation with other Universities.

**5.** In case of absence or incapacity of the Dean of the Graduate School or during a vacancy in that office, the Deputy Dean shall exercise all the powers and perform all the duties of the Dean.

**The present Rules were approved at meeting No. 195 of the Council (Part A), dated 14/11/2011.**