

Please note that the English translation of the present rules is for information purposes only and is not intended to have any legal effects. In the event that a dispute should arise about the interpretation of the rules contained herein and the rules contained in the original Greek document, the latter shall prevail.

2.1.8 Rules of Procedure of the Senate of the University of Cyprus 1995 and 2015

These Rules are issued under Articles 13(g) and 32(2) of the University of Cyprus Law 1989 to 2013, and Regulation 7 of the University of Cyprus (Bodies of the University) Regulations 1994 to 2007.

- Meetings. **1.** The Senate shall convene regular meetings at least once a month during the academic semester.
- 2.** The Rector shall convene a meeting whenever deemed appropriate.
- 3.** The Rector shall convene a meeting of the Senate at the written request of at least one-third of its members, specifying the reasons for the convening of the meeting.
- Convening of a Meeting and Agenda. **4.** Notice of the meeting shall be given at least four (4) days before the meeting, together with the agenda, unless, at the discretion of the Rector, the matter is urgent.
- 5.** By a decision of the Senate, it shall be possible to include matters on the agenda which, by their nature, could not reasonably have been foreseen or did not exist at the time of preparation of the agenda.
- Quorum. **6.** There shall be a quorum of the Senate when the number of members present exceeds one-half of the total number of its members.
- Notional Quorum. **7.** In the event that a meeting of the Senate is adjourned due to lack of quorum, the members present at the adjourned meeting shall constitute a quorum. The notice of the adjourned meeting shall refer to the present Rule 7.
- Decision-Making. **8.** Decisions shall be taken by a majority of the members present who are not disqualified from voting, unless otherwise specified in the present Rules, in the Regulations, or the University of Cyprus Law. In the event of a tie, the Rector shall have a casting vote; in the absence of the Rector, the presiding Vice-Rector shall exercise the casting vote.
- 9. (a)** In the event of a tie in the election of representatives or appointments to the collective bodies, the election shall be decided by drawing lots among the tied candidates.
- (b)** For the election and advancement of academic staff, decisions shall be taken by an absolute majority of all academic members of the Senate who are entitled to participate in the process.
- Method of Voting. **10.** Upon a decision of the Senate, voting on a decision may be by secret ballot, except for decisions concerning the election and advancement of academic staff.
- Keeping of Minutes. **11.** The Director of Administration and Finance shall be appointed as the Secretary of the Senate. The Secretary shall ensure that minutes are recorded at all meetings. Each member of the Senate shall have the right to request that his/her opinion be recorded in the minutes.
- 12.** Upon their approval, the minutes, along with any annexes, shall be signed by the Rector or, in the Rector's absence, by the Vice-Rector, in accordance with Article 15(3) of the

University of Cyprus Law. Immediately after their ratification, the minutes shall be posted on the website of the University of Cyprus. A copy of the approved minutes shall be kept in the central archives of the University.

Principle of
Impartiality.

13. A member of the Senate shall not participate in the discussion and vote on matters directly related to the benefit or harm of the member, his/her spouse, his/her relatives by blood up to the third degree and by marriage up to the second degree.

14. The Senate may, by its own decision, allow non-members to attend its meetings and express their opinions.

The present Rules were approved at Meeting No. 21 of the Senate, dated 11.10.1995, and were amended at Meeting No. 20/2015 of the Senate, dated 16.9.2015, and were ratified at Meeting No. 280 of the Personnel and Regulations Committee, dated 30.9.2015.