

**Please note that the English translation of the present rules is for information purposes only and is not intended to have any legal effects. In the event that a dispute should arise about the interpretation of the rules contained herein and the rules contained in the original Greek document, the latter shall prevail.**

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### **2.1.9 Rules of Procedure of the Council of the University of Cyprus 1995 to 2025**

These Rules are issued under Articles 11 and 32(2) of the University of Cyprus Law 1989 to 2013, and Regulation 7 of the University of Cyprus (Bodies of the University) Regulations 1994 to 2007.

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- Meetings. **1.** The Council shall convene regular meetings at least once every three months.
- 2.** The Chairperson of the Council shall convene a meeting whenever deemed appropriate.
- 3.** The Chairperson shall convene a meeting of the Council at the written request of at least five members, specifying the reasons for the convening of the meeting.
- Convening of a Meeting and Agenda. **4.** Notice of the meeting shall be given at least seven days before the meeting, together with the agenda, unless, at the discretion of the Chairperson, the matter is urgent.
- 5.** By a decision of the Council, it shall be possible to include matters on the agenda which, by their nature, could not reasonably have been foreseen or did not exist at the time of preparation of the agenda.
- Quorum. **6.** There shall be a quorum of the Council when the number of members present is equal to the nearest integer greater than one-half of the total number of its members.
- Decision-Making. **7.** Decisions shall be taken by a majority of the members present who are not disqualified from voting. In the event of a tie, the Chairperson shall have a casting vote; in the absence of the Chairperson, the Acting Chairperson of the meeting shall exercise the casting vote.
- Keeping of Minutes. **8.** The Director of Administration and Finance shall be appointed as the Secretary of the Council (or the Director of Administration and Finance shall perform the duties of the Secretary). The Secretary shall ensure that minutes are recorded at all meetings. Each member of the Council shall have the right to request that his/her opinion be recorded in the minutes.
- 9.** Upon their approval, the minutes, along with any annexes, shall be signed by the Chairperson of the Council or the Acting Chairperson of the meeting and shall be communicated to the members.
- Principle of Impartiality. **10.** A member of the Council shall not participate in the discussion and vote on matters directly related to the benefit or harm of the member, his/her spouse, and his/her relatives by blood or marriage up to the fourth degree.
- 11.** The Council may, by its own decision, allow non-members to attend its meetings and express their opinions.
- 12.** The present Rules shall apply in accordance with the Regulations on the Collective Bodies of the University.

**The Rules of Procedure of the Council were approved at Meeting No. 3 of the Council, dated 20.6.1995, and were amended at Meeting No. 17 of the Council in April 1996, at Meeting No. 26 of the Council in March 1997, at Meeting No. 75 of the Council in January 2001, at meeting No. 247 of the Council, dated 26.2.2015, at Meeting No. 27/2018 of the Council, dated 10.12.2018, and at Meeting No. 3/2025 of the Council, dated 10.3.2025.**