

UNIVERSITY OF CYPRUS
POST-DOCTORAL RESEARCHER POSITIONS

Title: Post-Doctoral Researcher
Number of Positions: Ten (10)
Category: Contract for one (1) year, with the possibility of renewal for another (1) year after evaluation
Location: University of Cyprus, Nicosia

The “Post-Doctoral Researchers Programme” is openly competitive, it is funded by the University’s own resources and seeks to promote emergent scientific excellence.

A. ELIGIBILITY – EXPECTED WORK

The candidates must be holders of a Doctorate degree awarded by a recognized University. The date the Doctorate degree was awarded must not be earlier than exactly six (6) years before the deadline for the proposal submission. The selected candidates will be required to participate in research activities of the University and to teach one course over the duration of the one-year grant, according to the needs of the Department.

B. EMPLOYMENT

The selected candidates will be offered one-year contracts. The gross monthly salary will be €1.700. The net amount will be derived after deducting the employee’s contributions to Governmental Funds. The Programme does not provide for 13th salary nor employee medical coverage.

C. PROPOSAL SUBMISSION PROCEDURE

1. The proposals must be uploaded to the electronic system at <http://applications.ucy.ac.cy/recruitment/main>.
2. The system also provides guidelines for registration and proposal writing.
3. The proposals must include, among other required documents, a statement signed by both the proposal Coordinator (member of the academic staff of a Department of the University of Cyprus) and the Chairperson of the interested Department, stating that they are aware of and agree with the submission of the proposal.
4. The proposal must include the following:

Personal Information

- Name
- Last name
- ID or Passport Number
- Date of birth
- Citizenship
- Postal address (street number, postal code, city, country)
- Contact telephone numbers (home/office number + mobile tel. number)
- Email address
- Undergraduate studies (degree title, date degree was awarded, University)
- Graduate Studies (degree title, date degree was awarded, University)
- Doctoral Studies (degree title, date degree was awarded, University)
- Scientific Field (general domain and specific subject)
- Relevant Department at the University of Cyprus

Research Proposal (in one pdf file)

- Updated Curriculum Vitae
- Publications List
- Copies of undergraduate, graduate and doctoral degree titles
- Title of the Research Proposal
- Proposal summary (up to 400 words)
- Consortium description if applicable (up to 750 words)
- Description of proposed research, methodology and deliverables (up to 2000 words)
- Description of the participation of the Post-Doctoral Researcher in the proposed research (up to 500 words)
- Impact of research on the scientific field (up to 750 words)
- Budget (includes University funding, partners’ budget, possible co-funding by external entities). University funding covers the researcher’s monthly salary, expenses up to €900 per year for the participation of the

researcher in an international conference to present research results and/or other academic work, up to €1.000 (once per researcher) for the purchase of a computer and up to €4.000 per year for the purchase of laboratory materials/consumables in relevant projects. Transfer of funds among Cost Categories is not permitted. Transfer of funds to partners is not permitted; thus partners can enter the consortium using their own funds.

- Statement signed by both the proposal Coordinator (member of the academic staff of a Department of the University of Cyprus) and the Chairperson of the Department, stating that they are aware of and agree with the submission of the proposal
- The course to be taught (course description, semester to be taught, ECTS, syllabus)

All documents can be in either Greek or English.

D. PROPOSAL EVALUATION PROCEDURE

1. Submitted proposals will be presented to the Evaluation Committee consisting of one representative from each Faculty. The Evaluation Committee will submit a proposal to the Committee of Finance and Personnel. The proposal will contain the 10 proposals that will receive funding and a list of 10 runner-ups, ranked by priority.
2. The final approval will be granted by the Personnel and Regulations Committee.

E. PROPOSAL EVALUATION CRITERIA

The proposals will be evaluated against the three (3) criteria outlined below. In addition, proposals that do not meet the criterion of Compatibility with the participation requirements will be eliminated. The evaluation criteria are also presented in Appendix I – “Proposal Evaluation Form”. The applicants are strongly advised to refer to the Evaluation Form in order to make sure that their proposal addresses all the evaluation criteria.

1. Scientific / technological quality
2. Candidate qualifications and competences
3. Scientific Value Added and benefits for future development

Furthermore, the Committees will be asked to comment on the following aspects (without score):

1. Budget efficiency
2. Need for approval by the National Bioethics Committee
3. Impact of research activities and results on the environment

The Proposal Evaluation Form (Appendix I) will be used to assist in the evaluation.

F. GENERAL PROVISIONS

1. The member of the academic personnel who signs the proposal will act as the Coordinator of the project and also the supervisor of the courses to be taught by the selected candidate.
2. The selected candidate will be required to teach up to one course in each year.
3. The course to be taught may be new or existing.
4. Each member of the academic personnel can sign more than one proposals but only one of the proposals can be approved for funding in each Programme Call.
5. Only holders of a PhD title awarded by recognized universities, no sooner than six (6) years before the proposal submission deadline, are eligible to participate in the Programme. Selected candidates must not be working anywhere else, nor have a position in or be employed by the University of Cyprus for the whole duration of the grant except in cases where the Post-Doctoral Researcher is employed by the University of Cyprus in order to participate in externally funded research projects. In such cases, the Post – Doctoral Researcher will be entitled to an additional salary supplement up to a maximum of €500/month. Candidates who are in the process of earning a PhD are not eligible.
6. The selected candidates will be required to implement the research proposal submitted.
7. Post-Doctoral Researchers, who have received funding in previous Calls of the Programme, can apply again only after at least two years after the completion of their funding under the same Programme.
8. Candidates who have submitted a proposal in previous Calls of the Programme and did not receive funding, can participate in the new Call for Proposals.
9. The grant starts after the approval of the Committee for Personnel and Regulations provided that all required documents have been submitted and that the Coordinator has been notified.
10. The duration of the grant is one year which includes two semesters. It is noted that the duration of the two semesters is less than one year.

The proposals must be uploaded to the electronic submission system <http://applications.ucy.ac.cy/recruitment/main>, by **Friday, 16 February 2018, at 14:00**. After the deadline, the system will be locked and no more proposals will be accepted.

For more information, please contact Ms Xenia Constantinou, tel.: 00 357 22 894297, constantinou.xenia@ucy.ac.cy.

POST - DOCTORAL RESEARCHERS PROGRAMME 2018 - 2019

PROPOSAL EVALUATION FORM

Evaluation Criteria - Scale 1 - 10 (excellent = 10)

Candidate: _____

Research Coordinator / Course Supervisor: _____

Department: _____

Research Proposal Title: _____

Course Title: _____

A. Scientific / Technological Quality (40%) 4 X =

1. Scientific Value Added and Innovation
2. Methodology (suitable, complete and specific)
3. Process monitoring mechanisms and quality assurance for deliverables
4. Quality of Course Syllabus

B. Candidate Qualifications and Competences (30%) 3 X =

1. Experience in research proposal writing and participation in research projects
2. Publications
3. Relevance of candidate's research and teaching background with proposed course

C. Value Added and benefits for future development (30%) 3 X =

1. Prospects for external funding
2. Prospects for utilization of results by the University or Society
3. Potential of candidate to be elected to an academic position at a European University

Total Score / 100

Does the proposal need approval by the National Bioethics Committee? YES NO

Is the proposal Budget sufficient? YES NO

Do you believe that the project will have adverse effects on the environment? YES NO

Compatibility with Participation Requirements

Eligibility of Post-Doctoral Researcher YES NO

Relevance with scientific field of interested Department YES NO

Inclusion of one course per semester YES NO

Comments